



ANNUAL GENERAL MEETING

Tuesday 2nd November 2021 at 7.00 PM St. Jude's Church Hall
St Jude's Road Wolverhampton WV6 0EB

AGENDA

1. Welcome and Apologies
2. Minutes of the previous Annual General Meeting
3. Reports from:-
 - 3.1 Chair
 - 3.2 Treasurer
4. To note the Accounts for 2020 (see Note 1)
5. Motion the AGM proposed by Bryan Lewis and seconded by David Murray
Members note that:
 - (i) the current arrangement of a City Local Party with three branches based on the three parliamentary constituencies is not longer working as intended.
 - (ii) Proposed changes will abolish the current constituencies and two of the new ones will include significant areas outside Wolverhampton making the current arrangement untenable.Members therefore instruct the Executive Committee to establish a sub committee drawn from all parts of the Local Party to propose a new arrangement and to put this to members as a constitutional amendment at the 2022 AGM.
6. Election of Officers for 2022 - (Note 2)
 - 5.1. Chair
 - 5.2. Vice Chair
 - 5.3. Secretary
 - 5.4. Treasurer
 - 5.5. Membership Development Officer
 - 5.6. Data Officer
 - 5.7 Social Media Officer
 - 5.8 Press Officer
7. Election of Honorary President (if thought appropriate)

Close of AGM

Note 1 - By law the accounts for 2020 had to be submitted to the Electoral Commission before March 15th 2020. They were therefore approved by the City Executive at its meeting in January, duly signed and sent to Party Head Office. Copies will not be made available at the AGM but a PDF copy is available by email from treasurer@wolverhamptonlibdems.org.uk or will be made available to download from the website <https://wolverhamptonlibdems.org.uk>

Note 2 – Elections will only be held where the number of candidates exceeds the number of vacancies. Otherwise the Executive will fill any vacancies at the first Executive Meeting of 2022.

Ordinary Meeting

- 1 elections 2022
- 2 Any Other Business

City of Wolverhampton Liberal Democrats

Minutes of the Zoomed Annual General Meeting of 2020

Covid-19 restrictions in force in November 2020 meant that normal meetings could not be held.

1 Present :

As a result of the nature of Zoom it is not clear how many members were able to view proceedings.

2 Minutes of the 2019 AGM

These minutes had been made available for members to download from the Local Party website and were approved.

3 Reports from:-

3.1 Chair

The Chair reported that meetings had been impossible since March. The May council elections had been postponed until 2021 and it was unclear if they would be able to go ahead then.

3.2 Treasurer

The Treasurer reported that the usual fundraising events had all been canceled and plans to replenish the coffers after the 2019 general election were in disarray. Fortunately a number of members make monthly donations which enabled us to record a modest increase in our assets. An Income-Expenditure statement had been made available for members to download from the Local Party website

4 To Note the Accounts for 2019

Accounts were duly noted

5 Election of Officers for 2020

Chair	Nick Machnik- Foster
Vice Chair	Julian Donald
Secretary	Kathryn Ball
Treasurer	Bryan Lewis
Membership Development Officer	Lee Catterall
Data Officer	Bryan Lewis
Youth Representative	vacant
Ordinary Member	David Murray
Press and social media	Nick Machnik- Foster

End of AGM

West Midlands Metro Mayor election

There then followed a presentation from Jenny Wilkinson who is the Liberal Democrat Candidate for the West Midlands Metro Mayor election expected in 2021.

Roles of the Local Party Executive and Officers

Formulate Local Party policy on issues relating exclusively to the Local Party area ;
Adopt a procedure for the approval of candidates for local authority elections;
Promote and support the values and objects of the Party in Wolverhampton;
Secure the election of Liberal Democrats as Members of Parliament and members of local and other elected public authorities;
Admit and actively recruit new members of the Party and encourage members to renew their membership;
Play a full part in the democratic processes of the Party;
Play a full part in the campaigning activities of the Party at all levels.

The President

The principal public representative of the Local Party and Guardian of the Constitution.

Chair

report on the activities of the Local Party to the Local Party Executive;
Chair the Annual General Meeting and meetings of the Local Party Executive;
Be jointly responsible with the Treasurer for the Local Party's compliance with the Political Parties, Elections and Referendums Act 2000.

Vice-Chair

To assure the functions of the Chair whenever Chair is unavailable.

Secretary

Arrange the meetings of the Local Party Executive and keep minutes of meetings including AGM.
Responsible for the Local Party's communication with other Local Parties and other bodies within the Party.
Issue papers to candidates nominated to Local Party posts;
Send details of Officers and change of Officers to the Secretary of the Region.

Treasurer

Handle the financial business of the Local Party in accordance with the provisions of the Constitution;
Present the annual accounts and outline budget to the Annual General Meeting;
Ensure the compliance of the Local Party with the Political Parties, Elections and Referendums Act 2000;
Plan and administer the budget and finances of the Local Party;
Oversee raising of funds for the purposes of the Local Party.

Ordinary members

Be a member of the Local Party Executive and participate in meetings.

Youth

Represent the views of the under 26 year old membership of the Local Party.

Membership Development Officer

Organise and run membership recruitment and renewal campaigns and ensure that the Local Party has a wide range of social and political activities

Data Officer

Receive all applications for membership, Maintain a membership register, be registered to run both the Connect and Lighthouse sites. Ensure compliance with data protection legislation.

NOMINATION FORM: Wolverhampton Local Party 2022

If a nomination is not in writing the nominee must be present at the AGM

A separate form must be submitted for each nomination, All nominees must be paid-up party members in the Wolverhampton. Nominees must agree to nomination by signing this form which must also be signed by two local party members.

1. Select the position(s) for which the nominee is being nominated (all members may nominate) another member but you can not nominate yourself:

Local Party Executive positions

Chair Vice-Chair Secretary Treasurer Membership Development Officer
Data Officer Social Media Officer

Name _____ Membership No. _____

Email address: _____

Telephone: _____

- 2 I consent to this nomination (signature):
- _____

3. Proposed by:

Name: _____

Membership No: _____

Signature: _____

Seconded by:

Name: _____

Membership No: _____

Signature: _____

Please return completed forms to Kathryn Ball, 92 Newbridge Street. Wolverhampton. WV6 0EQ or bring them to the AGM

Kathryn Ball kathrynball158@gmail.com